

**Academic Senate
September 16, 2009
Unapproved Minutes**

Academic Senate President Scott Rippy called the meeting to order at 3:02 pm.

Members Present: Daniel Bahner, T.L. Brink, Robert Brown, Tom Bryant, Jodi Hanley, Steve Hellerman, Catherine Hendrickson, Jim Holbrook, Denise Hoyt, JoAnn Jones, Liz Langenfeld, Damaris Matthews, Jessica McCambly, Meridyth McLaren, Bob O'Toole, Catherine Pace-Pequeno, Mario Perez, Snezana Petrovic, Scott Rippy, Gary Williams, Sherri Wilson

Members Absent: Ryan Bartlett, Jane Beitscher, Debbie Bogh, Ken Bryson, Diane Pfahler, Frances White

Guests: Kaylee Hrisoulas, Student Trustee, Matthew Lee, Cheryl Marshall, Kim McCormick, Ericka Paddock, Rebecca Warren-Marlatt

I. Approval of Minutes

A. September 2, 2009

Will be approved at the next meeting.

II. Treasurer's Report

The balance stands at \$3802.55. Deposited dues check from August.

III. Other Reports

A. Classified Senate Report

None

B. Student Senate Report

Have received 16 club charters. Have had Club Rush for the last 2 days. First ICC meeting this Friday. Sports Day is coming up. Have started to receive team apps.

IV. Senate President's Report

Campus has until Sept 18 to respond to accreditation report. Send responses to your rep. For faculty that is Scott Rippy. Looking for accuracy and additional evidence of statements. Quantitative Effectiveness Indicators (QEI) were sent out two weeks ago. Haven't had any responses. If no responses by next week they will assume they are well composed and move forward.

Campus committees are in process. Still have a few spots to fill.

Educational Master Plan Committee working on goals for the strategic plan for the college. Student success and access have been addressed. Next looking at inclusion.

Crafton Council held a retreat addressing the purpose of the CC. It is a central, shared governance committee. Not responsible for making major decisions but more to make sure there is follow through and cohesiveness.

V. Old Business

A. By-laws – 2nd reading

6G - state the edition of the Robert's Rules

Remove the crossed out seven

Motion: To approve with corrections (Jones, Brink, MSC)

Discussion: We need to decide if we are a representative of a body or a representative sample. The by-laws say we are a representative senate - we need to make sure we continue to visit this concept. Add to agenda for the next Senate meeting.

VI. New Business

- A. **Action Item:** Reimbursement for Welcome Back Barbeque
Motion: To approve a reimbursement of up to \$100 for the Welcome Back BBQ (Matthews, Bogh, MSC, 1 abstention)
- B. New Committees – proposals for review
Continue to submit questions and comments.

VII. Presentation – Accreditation Response

Report focuses on the recommendations and how we are working on them. Includes the evidence of our progress.

Meet Tuesdays at 3 – all are welcome to attend.

Have made progress with the planning and program review process - documents clearer. Program Review every 3 years with Annual Plans in between. Documents are on the website – under Program Review.

Addressing data collection – access and analysis

Working on SLOs – need to be at 100% by 2012 – what will we do with courses that we have on the books but that we are not offering. If there are not many of these courses then it shouldn't be an issue – if there is a substantial number of these courses then it could be a problem. With the new SLO committee these are some of the issues that they can address.

Addressing governance recommendation

Recommendation for an Online learning Program Review – need to look at the course and the instructor. Should the articulation officer be on the ETC committee – to help address articulation issues with online courses. Online Portal development is in process. Will be implementing a student evaluation component this spring.

VIII. Committee Reports

- A. Curriculum- had training on Stand Alone Courses
- B. Student Interests – working on commencement speaker guidelines
- C. Personnel Interests – will meet to set up a timeline to address charges
- D. Educational Technology - met today – finalized and approved forms, began to look at Portal
- E. Honors Steering – have had a volunteer to chair – will be meeting in 2 weeks
- F. Chairs Council – Sticky Friday is Friday – e-mail will go out with location.
- G. Scholarship – met, conducting an analysis of last years recipients and potential barriers
- H. Educational Policy – going to deal with the dropping students charge
- I. Planning and Program Review – first set of Student Services Reviews are coming in
- J. District Assembly - none

IX. CCA Report

Need to decide what we would be willing to do in the event of drastic budget cuts – furloughs, paycuts, layoffs etc.

Contract is scheduled for renewals – need to get some guidance from faculty – we can freeze the contract – no gain, but no loss or do we want to open it up?

October 8th there will a discussion of the 40 hour work week for non-instructional faculty

X. Announcements

Catherine Hendrickson is co-chairing the sociology club – planning an outing to the CA Science Museum on November 8th.

XI. Statements from the Public

Disaster Preparedness Event going on at the Yucaipa Community Center tomorrow 3-7 pm.

Kaylee Hrisoulas – Student Trustee for Crafton introduced herself

XII. Adjournment

The meeting was adjourned at 4:13 pm.

Respectfully submitted,

Meridyth S. McLaren, Secretary